



**ARIZONA PARENTS COMMISSION ON DRUG EDUCATION AND PREVENTION
MEETING MINUTES
December 3, 2009**

A general meeting of the Arizona Parents Commission on Drug Education and Prevention was convened on December 3, 2009 at The Arizona State Capital, Executive Tower, First Floor Conference Room, 1700 West Washington Street, Phoenix, AZ 85007. Notice having been duly given. Present and absent were the following members of the Parents Commission:

Members Present

Barbara Broderick	Allison Huff
Susan Chan	Michelle Neitch
Viet Do, DO	Sergeant Tim Reese
Karen Hellman	Terri Simonetta
Irma Hollamby	

Staff/Guests Present	Members Absent
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Marjorie Bennett
Jeanne Blackburn
Cassandra Larsen
Tammy Paz-Combs
Phillip Stevenson
Emily Winans

AGENDA ITEM

A. Call to Order

Chairwoman Broderick called the meeting to order at 9:11 AM.

B. Welcome, Introductions

The commissioners, staff, and guests introduced themselves.

C. Review of Packet and Agenda

Chairwoman Broderick reviewed the packet and agenda.

D. Approval of Minutes

Commissioner Chan made a motion to approve the minutes. The motion was seconded by Commissioner Hollamby and approved by all.

E. Approval of Funding Requests

Arizona Youth Survey

Chairwoman Broderick spoke about the history of the Parents Commission support for the Arizona Youth Survey. Mr. Stevenson requested \$120,000 to support administration of the survey in 2010. Mr. Stevenson discussed the value of the data collected. The core of the survey is the risk and protective factor model. A sample of data analysis was provided. The increase in prescription drug abuse across counties was pointed out. The data currently goes out to various agencies such as the schools who participate in the survey. Additionally, the data is utilized by community coalitions across the state. Commissioner Do suggested that the data be shared at continuing education forums for physicians.

Commissioner Neitch recused herself from the vote and discussion. A motion to support the Arizona Youth Survey at the amount of \$120,000 was made by Commissioner Do. It was seconded by Commissioner Reese. The motion passed with the support of the 8 voting commissioners.

Summer Institute

Ms. Blackburn discussed the Summer Institute. The conference will include people from treatment, enforcement and prevention. The goal is to bring together people who would not otherwise come together and to provide people with the opportunity to attend who can take the information back to their community. Parents Commission members could be involved in planning the conference and also attend the conference. The sponsorship will provide five exhibit tables. See attachment for details about the Summer Institute.

A motion was made by Commissioner Chan to provide \$50,000 to partner with Arizona State University Center for Applied Behavioral Health Policy to fund workshops and scholarships. Commissioner Neitch seconded the motion. All commissioners approved the motion.

F. Review & Approval of Draft RFGA

The RFGA workgroup presented the draft RFGA to fellow commissioners. Commissioners discussed possible changes to the draft.

A motion was made by Chairwoman Broderick to approve the RFGA with the following changes: ASAP priorities mentioned in the GOCYF section. Clarify the definitions of urban, rural and tribal. Bold parental involvement. The evaluation criteria will be modified to Needs Assessment (25%), Goals and Objectives (20%), Strategies and Approaches (30%), Implementation Plan & Budget (15%), Evaluation Plan (10%). Sustainability will be required for renewal of contracts. The approved funding is \$4 million for SFY 2010-2011 and \$3.2 million for SFY 2012 & 2013. The anticipated award minimum is \$50,000 and maximum is \$375,000. Commissioner Hellman seconded the motion. The motion was approved by all commissioners.

G. 2010 Meeting Schedule

The next meeting will be held February 22nd from 10:00 AM to 2:00 PM in Phoenix.

H. Future Agenda Items

An ethics presentation was requested as a future agenda item.

I. Call to the Public

A call to the public was made by Chairwoman Broderick.

J. Adjournment

Chairwoman Broderick adjourned the meeting at 12:10.